

Bank reconciliation

Bank account summary

	£
Opening balance	30,265.93
Receipts	33,393.16
Payments	(32,015.16)
Balance carried forward	<u>31,643.93</u>

Reconciliation	Sheet	Date	£
Balance per bank statement		29/09/17	31,643.93
Outstanding lodgements			-
Outstanding cheques			-
Underlying balance			<u>31,643.93</u>

Reconciles? **TRUE**

-

	A	B	C	D
1				
2				
3		Receipts summary	Total	
4		Transfer In	-	
5		General Donations	200.00	
6		Sports Court	90.45	
7		Playing Field	-	
8		Pontoon	9,692.68	
9		Village hall	3,845.00	
10		Village Maintenance	-	
11		Booklet	3,995.00	
12		Fete	13,494.03	
13		Halloween party	-	
14		Firework party	-	
15		Childrens Christmas Party	-	
16		Christmas Lunch party	-	
17		Sea Eagle project	-	
18		Skiff project	1,216.00	
19		Admin and Stationery	-	
20		Insurances	-	
21		Professional fees	-	
22		Electricity Monitoring	-	
23		Playgroup	220.00	
24		Scaffold Tower	100.00	
25		School	-	
26		Toilets	540.00	
27		Housing Needs Survey	-	
28		Total	33,393.16	
29				
30		Per receipts sheet	33,393.16	
31		Difference	-	
32				
33				
34		<i>Receipt reconciliation</i>		
35		Bank	33,393.16	
36		Cash	-	
37		Debtors	-	
38				
39			33,393.16	
40				
41		Check	-	
42				

	A	B	C	D	E
1					
2		Payments summary	Total		
3		Sports Court	120.00		
4		Playing Field	62.97		
5		Pontoon	9,423.49		
6		Village hall	1,400.69		
7		Village Maintenance	4,267.41		
8		Booklet	2,249.00		
9		Fete	7,044.37		
10		Halloween party	-		
11		Firework party	649.19		
12		Childrens Christmas Party	373.52		
13		Christmas Lunch party	474.20		
14		Sea Eagle project	484.00		
15		Skiff Project	1,739.42		
16		Professional Fees	-		
17		Admin and Stationery	224.37		
18		Insurances	329.16		
19		Playgroup	-		
20		Remembrance Day	30.50		
21		Scaffold Tower	-		
22		School	122.00		
23		Toilets	1,932.12		
24		Housing Needs Survey	1,088.75		
25		Total	32,015.16		
26					
27		Per payments sheet	32,015.16		
28		Difference	-		
29					
30					
31		Payment reconciliation			
32		Bank	32,015.16		
33		Cash	-		
34		Credit card	-		
35		Creditors	-		
36					
37			<u>32,015.16</u>		
38					
39		Check	-		
40					
41					
42					
43					
44					

Receipts

Totals													33,393.16	-
Sub-total													33,393.16	
Date	Month	Ref	Who	Details	Category	OSCR	Total	Pay date	Method of receipt	Bank detail	Bank rec sheet no	O/s receipts	Debtor	
04/10/16	Oct-16	40	Skiff Project	Whist Fundraiser	Skiff Project	Charitable Activities	116.00	04/10/16	Bank	500157	80	-	-	
04/10/16	Oct-16	40	Tina	Macmillan do	Village Hall	Gross Trading	20.00	04/10/16	Bank	500157	80	-	-	
04/10/16	Oct-16	40	Al-Anon	Hall Hire	Village Hall	Charitable Donations	50.00	04/10/16	Bank	500157	80	-	-	
07/10/16	Oct-16	16122000307531 K	Royal Mail	Annual payment for use of hall	Village Hall	Gross Trading	1,140.00	07/10/16	Bank	BACS	80	-	-	
08/10/16	Oct-16	RC2-56-21	Crown Estate	Refund overpayment	Pontoon	Gross Trading	150.00	08/10/16	Bank	BACS	81	-	-	
19/10/16	Oct-16	n/a	John Wareham	Use of court	Sports Court	Charitable Activities	32.00	19/10/16	Bank	BACS	81	-	-	
10/11/16	Nov-16	42	Hebridean and Seaflower	Use of pontoon	Pontoon	Gross Trading	700.00	10/11/16	Bank	500158	83	-	-	
10/11/16	Nov-16	42	Various	Booklet sales	Booklet	Gross Trading	360.00	10/11/16	Bank	500158	83	-	-	
17/11/16	Nov-16	n/a	Playgroup	Subscriptions	Playgroup	Charitable Activities	30.00	17/11/16	Bank	Cash deposit	83	-	-	
29/12/16	Dec-16		Celtman Ltd.	Booklet Advertising	Booklet	Gross Trading	90.00	29/12/16	Bank	BACS	84	-	-	
24/12/16	Dec-16	44	Al-Anon	Hall Hire	Village Hall	Charitable Donations	50.00	12/01/17	Bank	500159	85	-	-	
12/12/16	Dec-16	46	Robin Drysdale	Pontoon Donation	Pontoon	Charitable Donations	200.00	17/01/17	Bank	500160	85	-	-	
18/01/17	Jan-17		Gairloch Heritage Museum	Booklet Advertising	Booklet	Gross Trading	90.00	18/01/17	Bank	BACS	85	-	-	
20/01/17	Jan-17		Croft 7	Booklet Advertising	Booklet	Gross Trading	45.00	20/01/17	Bank	BACS	85	-	-	
31/01/17	Jan-17		An Cos	Booklet Advertising	Booklet	Gross Trading	50.00	31/01/17	Bank	BACS	86	-	-	
16/02/17	Feb-17	48	Various	Hall Hire	Village Hall	Gross Trading	150.00	16/02/17	Bank	500161	87	-	-	
16/02/17	Feb-17	n/a	Various	Booklet Advertising	Booklet	Gross Trading	560.00	16/02/17	Bank	500162	87	-	-	
20/02/17	Feb-17	n/a	Alan Milne	Booklet Advertising	Booklet	Gross Trading	45.00	20/02/17	Bank	BACS	87	-	-	
23/02/17	Feb-17	n/a	Various	Booklet Advertising	Booklet	Gross Trading	180.00	23/02/17	Bank	deposit	87	-	-	
27/02/17	Feb-17	n/a	J. Waudby	Booklet Advertising	Booklet	Gross Trading	45.00	27/02/17	Bank	BACS	87	-	-	
02/03/17	Mar-17	n/a	Playgroup	Subscriptions	Playgroup	Charitable Activities	30.00	02/03/17	Bank	Cash deposit	88	-	-	
02/03/17	Mar-17	n/a	Mountain & Sea Guides	Booklet Advertising	Booklet	Gross Trading	90.00	02/03/17	Bank	BACS	88	-	-	
03/03/17	Mar-17	n/a	Carron Restaurant	Booklet Advertising	Booklet	Gross Trading	45.00	03/03/17	Bank	BACS	88	-	-	
06/03/17	Mar-17	n/a	Cathryn Field	Booklet Advertising	Booklet	Gross Trading	40.00	06/03/17	Bank	BACS	88	-	-	
06/03/17	Mar-17	n/a	Applecross Hotel	Booklet Advertising	Booklet	Gross Trading	135.00	06/03/17	Bank	BACS	88	-	-	
06/03/17	Mar-17	n/a	Bealach Cafe	Booklet Advertising	Booklet	Gross Trading	90.00	06/03/17	Bank	BACS	88	-	-	
06/03/17	Mar-17	n/a	L.T.S.	Booklet Advertising	Booklet	Gross Trading	90.00	06/03/17	Bank	BACS	88	-	-	
09/03/17	Mar-17	n/a	Various	Booklet Income	Booklet	Gross Trading	145.00	09/03/17	Bank	deposit	89	-	-	
10/03/17	Mar-17	n/a	Bealach Cafe	Booklet Advertising	Booklet	Gross Trading	90.00	10/03/17	Bank	BACS	89	-	-	
13/03/17	Mar-17	n/a	J Sutherland 916	Booklet Advertising	Booklet	Gross Trading	90.00	13/03/17	Bank	BACS	89	-	-	
14/03/17	Mar-17	n/a	Eilidh Campbell	Booklet Advertising	Booklet	Gross Trading	90.00	14/03/17	Bank	BACS	89	-	-	
16/03/17	Mar-17	n/a	Various	Booklet Income	Booklet	Gross Trading	60.00	16/03/17	Bank	deposit	89	-	-	
20/03/17	Mar-17	n/a	T Tindale	Booklet Advertising	Booklet	Gross Trading	45.00	20/03/17	Bank	BACS	90	-	-	
23/03/17	Mar-17	n/a	Loch Torridon Hotel	Booklet Advertising	Booklet	Gross Trading	185.00	23/03/17	Bank	BACS	90	-	-	
23/03/17	Mar-17	51	Various	Booklet Income	Booklet	Gross Trading	327.00	23/03/17	Bank	500164	90	-	-	
23/03/17	Mar-17	50	Henry Allen	Fete raffle donation	Fete	Charitable Donations	100.00	23/03/17	Bank	500163	90	-	-	
30/03/17	Mar-17	n/a	Various	Booklet sales	Booklet	Gross Trading	36.00	30/03/17	Bank	deposit	90	-	-	
31/03/17	Mar-17	n/a	Carron Crafts	Booklet Advertising	Booklet	Gross Trading	90.00	31/03/17	Bank	BACS	90	-	-	
03/04/17	Apr-17	n/a	Lilian MacGregor	Failed payment	Toilets	Gross Trading	540.00	03/04/17	Bank	BACS	91	-	-	
07/04/17	Apr-17	n/a	Carron Crafts	Booklet sales	Booklet	Gross Trading	15.00	07/04/17	Bank	BACS	92	-	-	
12/04/17	Apr-17	n/a	Lochcarron John B	Booklet Advertising	Booklet	Gross Trading	90.00	12/04/17	Bank	BACS	93	-	-	
13/04/17	Apr-17	n/a	Lochcarron Spar	Booklet sales	Booklet	Gross Trading	9.00	13/04/17	Bank	BACS	93	-	-	
13/04/17	Apr-17	n/a	various	Booklet sales	Booklet	Gross Trading	255.00	13/04/17	Bank	deposit	93	-	-	
18/04/17	Apr-17	2717000098	Zurich Municipal	Pontoon storm damage payment	Pontoon	Gross Trading	4,542.68	20/04/17	Bank	500165	93	-	-	
24/04/17	Apr-17	n/a	Jim Alexander	Julian scaffold hire	Scaffold Tower	Gross Trading	10.00	24/04/17	Bank	BACS	94	-	-	
03/03/17	Mar-17	purchase order 177	Crown Estate	Funding for new moorings	Pontoon	Grant	4,000.00	25/04/17	Bank	BGC	94	-	-	
27/04/17	Apr-17	n/a	various	Booklet sales	Booklet	Gross Trading	15.00	27/04/17	Bank	deposit	94	-	-	
02/05/17	May-17	n/a	Old Inn Gairloch	Booklet Advertising	Booklet	Gross Trading	45.00	02/05/17	Bank	BACS	94	-	-	
11/05/17	May-17	n/a	various	Booklet sales	Booklet	Gross Trading	84.00	11/05/17	Bank	deposit	95	-	-	
23/05/17	May-17	n/a	Jim Alexander	Julian scaffold hire	Scaffold Tower	Gross Trading	40.00	23/05/17	Bank	BACS	95	-	-	
25/05/17	May-17	61	various	Booklet sales	Booklet	Gross Trading	30.00	25/05/17	Bank	500166	95	-	-	
25/05/17	May-17	62	various	cash collected	Sports Court	Charitable Activities	48.45	25/05/17	Bank	500167	95	-	-	
02/06/17	Jun-17	ebx0149609	Highland Council	Use of hall local council election	Village Hall	Gross Trading	175.00	05/06/17	Bank	BGC	95	-	-	
15/06/17	Jun-17	n/a	various	Booklet sales	Booklet	Gross Trading	84.00	15/06/17	Bank	deposit	97	-	-	
15/06/17	Jun-17	67	Tina McKenzie	Fete donation	Fete	Charitable Donations	200.00	15/06/17	Bank	500168	97	-	-	
15/06/17	Jun-17	67	Tina	Hall Hire	Village Hall	Gross Trading	20.00	15/06/17	Bank	500168	97	-	-	
23/06/17	Jun-17	43	Lochcarron John B	Booklet sales	Booklet	Gross Trading	15.00	23/06/17	Bank	BACS	97	-	-	
03/07/17	Jul-17	68	Cathryn Field	Regatta sponsorship	Skiff Project	Charitable Donations	100.00	03/07/17	Bank	BACS	98	-	-	
03/07/17	Jul-17	68	Loch Torridon Hotel	Regatta sponsorship	Skiff Project	Charitable Donations	100.00	03/07/17	Bank	BACS	98	-	-	
05/07/17	Jul-17	68	Celtman Ltd.	Regatta sponsorship	Skiff Project	Charitable Donations	100.00	05/07/17	Bank	BACS	98	-	-	
05/07/17	Jul-17	69	Celtman Ltd.	Hall Hire	Village Hall	Gross Trading	100.00	05/07/17	Bank	BACS	98	-	-	

Payments

Totals	32,015.16	-	-
Sub- total	12,989.47		

Invoice date	Invoice date	Invoice ref	Who	Details	Category	OSCR Category	Total	Pay date	Method of payment	Cheque no. etc	Bank rec sheet no	O/s payments	Invoice date
03/10/16	Oct-16	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/09/16	Bank	S/O	79	-	-
29/09/16	Sep-16	54	Tigh an Eilean	Hall Cleaning	Village Hall	Gross Trading Payments	6.45	11/10/16	Bank	11333	81	-	-
13/10/16	Oct-16	7512097110058	SSE	2 nd quarter electricity	Village Hall	Gross Trading Payments	62.96	13/10/16	Bank	DD	81	-	-
18/10/16	Oct-16	n/a	Peter Fenton	Nadia tennis court	Sports court	Gross Trading Payments	120.00	18/10/16	Bank	BACS	81	-	-
01/11/16	Nov-16	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/11/16	Bank	S/O	82	-	-
28/10/16	Oct-16	792969	Highland Council Harbours	Moorings Licence	Pontoon	Gross Trading Payments	202.00	07/11/16	Bank	BACS	82	-	-
07/11/16	Nov-16	n/a	Martin MacLeod	Hall Cleaning Materials	Village Hall	Gross Trading Payments	37.70	07/11/16	Bank	BACS	82	-	-
11/11/16	Nov-16	n/a	Jim Alexander	Paper Towels	Village Hall	Gross Trading Payments	25.00	11/11/16	Bank	BACS	83	-	-
01/12/16	Dec-16	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/12/16	Bank	S/O	83	-	-
03/01/17	Jan-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	03/01/17	Bank	S/O	84	-	-
06/01/17	Jan-17	735971200	SSE	3 rd quarter electricity	Village Hall	Gross Trading Payments	128.74	06/01/17	Bank	DD	84	-	-
01/02/17	Feb-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/02/17	Bank	S/O	86	-	-
20/01/17	Jan-17	119325	Martin MacLeod	Reimburse for hall toilet roll	Village Hall	Gross Trading Payments	5.00	06/02/17	Bank	BACS	86	-	-
01/03/17	Mar-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/03/17	Bank	S/O	87	-	-
21/02/17	Feb-17	530995	Gaelforce Marine Equipment	Moorings hardware	Pontoon	Gross Trading Payments	3,315.60	08/03/17	Bank	BACS	89	-	-
07/03/17	Mar-17	SI001219	Gaelforce Engineering	Initial pontoon repair payment	Pontoon	Gross Trading Payments	1,160.68	08/03/17	Bank	BACS	89	-	-
13/03/17	Mar-17	54	Bealach Cafe	Return booklet advertising payer	Booklet	Gross Trading Payments	90.00	13/03/17	Bank	BACS	89	-	-
13/03/17	Mar-17	49395	Acanthus Press	Booklet printing costs	Booklet	Gross Trading Payments	2,159.00	17/03/17	Bank	BACS	90	-	-
03/04/17	Apr-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	03/04/17	Bank	S/O	90	-	-
23/03/17	Mar-17	n/a	Gavin Thorburn	Hall Toilet Repair	Village Hall	Gross Trading Payments	48.00	03/04/17	Bank	BACS	91	-	-
21/02/17	Feb-17	1481	Atlantic Diving Services	Collection and laying of moorings	Pontoon	Gross Trading Payments	864.00	03/04/17	Bank	BACS	91	-	-
31/03/17	Mar-17	SI001237	Gaelforce Engineering	Final pontoon repair payment	Pontoon	Gross Trading Payments	3,482.00	03/04/17	Bank	BACS	91	-	-
10/04/17	Apr-17	735971200	SSE	4 th quarter electricity	Village Hall	Gross Trading Payments	130.01	10/04/17	Bank	DD	93	-	-
24/03/17	Mar-17	1900016563	Kenny Livingstone	reimburse pontoon pipe etc.	Pontoon	Gross Trading Payments	35.54	26/04/17	Bank	11418	94	-	-
05/04/17	Apr-17	434094	Kenny Livingstone	Reimburse new mooring parts	Pontoon	Gross Trading Payments	187.27	26/04/17	Bank	11419	94	-	-
02/05/17	May-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	02/05/17	Bank	S/O	94	-	-
01/06/17	Jun-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/06/17	Bank	S/O	95	-	-

000000Shieldaig Community Association Budget Heads

Budget Head	Carry In	Projects			Maintenance and facilities					School	Scaffold Tower	Toilets	Activities							Admin and general costs		General Donations	Reserves	Cash Balance	
		Sea Eagle	Skiff Project	Housing Needs Survey	Playing Field	Sports Court	Pontoon and Moorings	General Village Maintenance	Village Hall				Fete	Booklet	Firework Night	Childrens Christmas party	Christmas Lunch party	Remembrance Day	Playgroup	Stationery	Insurances				
Budget /opening balance	30265.93	2851.39	3678.98		250	200	200	2000	0	0	0	1500	-2500	-1000	650	350	750		30	0	250	200			20855.56
Income	33393.16	0	1216	-	0	90.45	9692.68	0	3845	-	100	540.00	13494	3995	0	0	0		0	220	0	0	200		
Expenditure	32015.16	484	1739.42	1,088.75	62.97	120	9423.49	4267.41	1400.69	122.00	0	1,932.12	7044.37	2249	649.19	373.52	474.2		30.5	0	224.37	329.16	0		
Net Balance (Actual)	1378	-484	-523.42	-1088.75	-62.97	-29.55	269.19	-4267.41	2444.31	-122	100	-1392.12	6449.66	1746	-649.19	-373.52	-474.2		-30.5	220	-224.37	-329.16	200		31643.93
Net balance with Budget Allocation	31643.93	2367.39	3155.56	-1088.75	187.03	170.45	469.19	-2267.41	2444.31	-122	100	107.88	3949.66	746	0.81	-23.52	275.8		-0.5	220	25.63	-129.16	200		
Notes	Sea Eagle project		£2,851.39 Restricted Funds																						